

# Agenda

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## Licensing and Gambling Acts Committee

Date: **Wednesday 17 October 2012**

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Time: **5.00 pm**

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Place: **Oxford Town Hall**

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For any further information please contact:

**Mathew Metcalfe, Democratic Services Officer**

Telephone: 01865 252214

Email: [mmetcalfe@oxford.gov.uk](mailto:mmetcalfe@oxford.gov.uk)

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# Licensing and Gambling Acts Committee

## Membership

<b>Chair</b>	<b>Councillor Mary Clarkson</b>	Marston;
<b>Vice-Chair</b>	<b>Councillor Alan Armitage</b>	North;
	<b>Councillor Jim Campbell</b>	St. Margaret's;
	<b>Councillor Colin Cook</b>	Jericho and Osney;
	<b>Councillor Van Coulter</b>	Barton and Sandhills;
	<b>Councillor Steven Curran</b>	Northfield Brook;
	<b>Councillor John Goddard</b>	Wolvercote;
	<b>Councillor Sam Hollick</b>	Holywell;
	<b>Councillor Rae Humberstone</b>	Blackbird Leys;
	<b>Councillor Shah Khan</b>	Cowley;
	<b>Councillor Mark Lygo</b>	Churchill;
	<b>Councillor Gwynneth Royce</b>	St. Margaret's;
	<b>Councillor Scott Seamons</b>	Northfield Brook;
	<b>Councillor Dee Sinclair</b>	Quarry and Risinghurst;
	<b>Councillor David Williams</b>	Iffley Fields;

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## AGENDA

### Pages

#### 1 APOLOGIES FOR ABSENCE

No substitutes are allowed and the Quorum is 5 Members.

#### 2 DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or prejudicial interests they may have in any of the following agenda items.

#### 3 UPDATE ON LICENSING AUTHORITY ACTIVITY APRIL 2012 - AUGUST 2012

1 - 54

The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between April 2012 and August 2012.

The Committee is asked:

- (a) To not the report;
- (b) To make any comments and recommendations regarding the future work of the Licensing Function.

#### 4 EAST OXFORD SPECIAL SATURATION POLICY (SSP)

#### 5 MINUTES

55 - 58

Minutes of the meeting held on 28<sup>th</sup> May 2012.

#### 6 DATES OF FUTURE MEETINGS

The Committee will next meet on Tuesday 19<sup>th</sup> February 2013 at the Town Hall.

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members’ Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

<sup>1</sup> Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

